Epay Tuition fees (transcript)

Welcome to the Edinburgh Napier online payment system – Epay. Epay can be used to pay tuition/accommodation or graduation fees by debit or credit card. We accept payment by Visa, Visa Debit, Visa Electron and Mastercard. Epay can be used to make a one-off payment to your account, set up a payment plan for your accommodation or tuition fees. If you need to make a one-off payment or set up a payment plan please enter your matriculation number (your 8 digit reference number) and date of birth.

On the next screen please check your details are correct and pick the required payment option either fees/accommodation or graduation. Please choose who will be paying the fees from the drop down box. If paying for tuition please choose the enrolment month for your course. Click continue.

Paying Tuition Fees

If making a one-off payment for tuition please click on the tuition fees box and enter the amount you wish to pay in GBP and click in the one-off card payment box. If you are an overseas student and need to pay your deposit and also set up a payment plan please click in both options. Please note if you have selected the one-off deposit payment it will not allow you to enter an amount less than the agreed deposit amount.

If you would like to set up a payment plan please enter the amount you wish to pay in GBP and choose credit/debit card instalments. Click continue.

Please select your instalment options. Please note if you are only studying for one trimester option 4 is the only available option. Once you have selected your instalment option click continue.

This screen will show a summary of the payments to be collected automatically from your card on the agreed dates. Please click continue to proceed. On this screen please enter the card type, card holder's name and card details. Please enter the address the card is registered to (this is the address that your provider would send your statements to).

Please also provide an email address as once the payment has been processed you will receive an email confirming that the payment has either been paid in full or a payment is now in place. Once all the card details have been entered click continue.

In certain instances there may be additional security checks which are put in place by your card provider. You will now be asked to make payment. If you have set up a payment plan there will be no money deducted from your card until the agreed payment date. If the payment has been successful you will receive an email receipt to your chosen email address. If you receive a message stating transaction failed please try re-entering your card details. If the transaction fails for a second time please contact the finance office on 0131 455 6120/6035/6197 or 6036 for further assistance.